

Affidavit of Residency Requirements

When a student, along with the parent/legal guardian, is living in another person's home within the boundaries of the Pattonville School District, an Affidavit of Residency must be applied for as the first step in the enrollment process. Parents will need to schedule an appointment on-line at ttsu.me/specialenrollment

No "walk-ins" will be accepted

(Affidavit of Residency Applications will need to be approved by the Director of Student Services. You will be notified of a decision within 2 to 3 business days.)

DOCUMENTS YOU WILL NEED TO BRING:

Property Owner	Parent/Guardian
<ul style="list-style-type: none"> Notarized Affidavit of Residency (Signed by property owner and parent/legal guardian of student) 	<ul style="list-style-type: none"> Child's Birth Certificate (If parent not on Birth Certificate we will need proof of maternity/paternity)
<ul style="list-style-type: none"> One Item from "List A" Below 	<ul style="list-style-type: none"> Current Driver's License or Photo ID
	<ul style="list-style-type: none"> -TWO LIST B items if address on license does NOT match application address -ONE LIST B item if address matches application address

LIST A	LIST B
<ul style="list-style-type: none"> Current Mortgage Statement 	<ul style="list-style-type: none"> Current Utility Bill (i.e. gas, electric, land line phone (NO CELL), water, trash, cable bill, the bill must show the parent/legal guardian's name and service address)
<ul style="list-style-type: none"> If home paid for: 2016 Paid Real Estate Tax Receipt 	<ul style="list-style-type: none"> Current Bank Statement
<ul style="list-style-type: none"> Current Homeowner's Insurance Policy 	<ul style="list-style-type: none"> Current Paycheck Stub
<ul style="list-style-type: none"> Signed Lease/ Rental Agreement with name of renter, and start and end dates of lease 	<ul style="list-style-type: none"> Current Auto or Home Insurance Statement
<ul style="list-style-type: none"> Residency Sales Contract (Must be within 40 days of start of school) 	<ul style="list-style-type: none"> Current IRS Tax Statement
	<ul style="list-style-type: none"> Current Social Services Correspondence, Social Security Benefits Statement

*Proofs of Residency must be current (**within last 30 days**)-must contain your name and address. We will not accept disconnection notices.*

ALL LISTED DOCUMENTS ARE MANDATORY. IF YOU DO NOT HAVE THEM AT THE TIME OF ENROLLMENT YOU WILL NEED TO RESCHEDULE

Schedule an appointment on-line at
ttsu.me/specialenrollment